

Kansas Association of Chiefs of Police

2010 Fall Trade Show & Training Conference

September 19-22, 2010

Ramada Hotel Downtown

420 SE 6th Street

Topeka, Kansas 66607

Vendor Exhibit Space Request Form

If you are interested in exhibiting at the **2010 KACP Fall Conference & Trade Show**, please complete, sign and return this form with the Registration Fee check payable to KACP. Please send to: **KACP**

Booth space fee is \$500 for each 8'x10' space. Please contact KACP Director

Doyle King with questions regarding oversize booth needs & related costs.

**P O Box 780603
Wichita, KS 67278**

Exhibiting Company _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

E-mail Address (Important) _____

Website _____

Name & Description of Product _____

Names of attending representatives _____ Cell Phone: _____

Exhibit Schedule:

<u>Sept. 21</u>	8:00 AM – 12:00 PM	Exhibits Setup
	12:00 PM – 3:30 PM	Exhibits Open with Exhibit Hall Lunch for all
	3:30 PM – 5:00 PM	KACP General Membership Meeting (Attendance optional)
<u>Sept. 22</u>	6:30 PM – 9:30 PM	Vendors' Reception & Play Money Auction
	8:00 AM – 9:00 AM	Vendor Hall Breakfast (Vendors, Members, Guests)
	9:00 AM – 10:00 AM	Vendor Exhibits
	10:00 AM - 12:00 PM	Exhibits Tear Down

Electricity & Wireless Internet provided at no charge. Special needs: _____

This request is for Exhibit Space at the 2010 KACP Fall Trade Show. Side & back draping and 8' tables & chairs are provided as needed at no cost. The location and schedule are indicated above. **Deadline for Vendor Registration is September 10th.** Due to space limitations, booths will be assigned on a first-come, first-served basis. Contact KACP Director Doyle King with any related questions at 316-733-7300 or kacp@cox.net.

By the signature below, these terms are accepted and agreed upon. It is further understood that KACP and the Topeka Ramada Hotel will do what is reasonable to protect exhibitors against loss or damage to display materials and products but do not expressly guarantee exhibitors against loss or damage of any kind.

Name _____ Title _____

Signature _____ Date _____