



Dear Kansas Law Enforcement Administrator:

The 2011 Joint Kansas Law Enforcement Conference, involving KACP, KSA and KPOA, will be held **in Topeka** on **May 4th-6th** at the **Ramada Hotel Downtown** (420 SE 6th Ave.). **Please make your hotel reservation by April 27th to ensure availability** and get the special \$ 85 room rates (plus 14.95% tax). Please call the Ramada at 785-234-5400 or 800-432-2424. Be sure to identify yourself with the Kansas Joint Law Enforcement Conference.

All Conference Registration will be handled on-site only, no credit cards. Persons attending only the Training and/or Banquet are not required to pay basic registration. Attendance at or participation in any of the other conference functions requires payment of the Conference Registration Fee. Checks should be made to the Kansas Law Enforcement Conference.

A tentative Schedule of Activities is shown below with KACP Activities in **red**. KACP Committees and Training Session descriptions are attached. Fee amounts and meeting room assignments will be provided later.

<u>Wed. (May 4)</u>	8:00 AM	Conference Registration Opens
	8:00 AM	KACP Constitution Committee
	8:30 AM	KACP Communications Committee
	9:00 AM	KACP Finance Committee
	10:00 AM	KACP Legislative Committee
	11:00 AM	KACP Training Committee
	1:00 PM	Training
	1:00 PM	Scramble Golf Tournament—Shotgun Start
	6:00 PM	Conference Hospitality Room Open
<u>Thu. (May 5)</u>	6:30-8:00 AM	Free Breakfast Buffet (For all registered attendees & Vendors)
	7:00 AM	Vendor Exhibits Set-up
	8:00 AM	Conference Registration
	8:30 AM	KPOA Board & General Meeting
	8:30 AM	KACP Board Meeting
	10:00 AM	KACP General Membership Meeting
	10:00 AM	KSA Board & General Meeting
	11:30 AM	Free Luncheon in Vendor Hall
	1:00 PM	Vendor Exhibits Open
	1:30 PM	Training
	3:00 PM	Training
	5:30 PM	Conference Hospitality Room Open
6:30 PM	Vendor Exhibit Hall Reception	
9:00 PM	Conference Hospitality Room Open	
<u>Fri. (May 6)</u>	6:30-8:00 AM	Free Breakfast Buffet (For all registered attendees & Vendors)
	8:00-5:00	Training
	9:00 AM	Vendors Exhibits Open
	11:00 AM	Training
	11:30 AM	Lunch on your own
	1:00 PM	Training
	6:00 PM	Tri-Presidents' Reception
	7:00 PM	Conference Banquet & KACP Awards Program

Please contact me at 316-733-7300 or kacp@cox.net if you have any questions.

Sincerely,

Doyle M. King
KACP Executive Director